

Fiske PTO

Expense Reimbursement Request

Fiske Elementary School
55 Adams Street
Lexington, MA 02420

Tax ID: 20-0274962

Mail To: Lauren Weiss
PTO Co-Treasurer
1 Millbrook Road
Lexington, MA 02420
781-652-8581
e-mail: Lauren_weiss@alum.mit.edu

Date: _____

Make Check Payable to: _____

Fill in Name and Address where check should be sent below:

Contact Information: Anne Lee

Telephone: 781-863-1882; cell 617-962-3135

E-mail: AnJamLee@aol.com

Date	Description of Expense	Budget Category	Amount
		ACT Programs	

TOTAL: _____

NOTE: Please Attach Receipts for all items